

**Beaufort County Community College
Planning Council
Wednesday October 10, 2012**

The Beaufort County Community College Planning Council held its first meeting after restructuring on Wednesday October 10, 2012 at 3:00 pm in the conference room of Building 1.

Present

Dr. Barbara Tansey
Kimberly Mullis
Erica Schatz
Charles Gullette
Penny Sermons
Joy Landeck
Jay Anders

Absent

Chet Jarman
Sandy McFadden

Kim Mullis called the meeting to order at 3:05. She passed out copies of the agenda, the updated purposes of the planning council, SACS standards, and the BCCC mission, vision, and goals. Committee members took a few minutes to review each of these.

Dr. Tansey provided her vision for the planning council.

- Reviewing the mission of BCCC is important over the next couple of years to bring our mission in compliance with SACS requirements. The Planning Council will make a recommendation to the Mission Review Committee to work on the review/revision of the BCCC mission to bring it into compliance.
- Simplification of the strategic planning process – The process here at BCCC needs to be reviewed and compared to other schools and best practices to see if the process can be simplified. The long range plan needs to extend out a maximum of 5 years, but 3 year planning is probably best as change is coming at such a fast pace. This group will look at different ways to perform the strategic planning process and modify the BCCC system for 2013-2014.
- Critical issues and short-range goals must tie into the mission of the college and be expanded to include all immediate needs. It is important to make sure our short range goals include the items that need to have priority in allocation of resources.
- Focus groups need to be held in the counties of the BCCC service area to include community members and BCCC Board of Trustees members in an effort to get a feel for how the college is performing and what changes could be recommended by those served by the college.

The election for officers was held.

- President – Kim Mullis was nominated for President by Penny Sermons, seconded by Erica Schatz. Kim agreed to serve in the role.
- Vice President – Penny Sermons was nominated by Kim Mullis and agreed to serve in the role.
- Secretary – Erica Schatz volunteered to serve in this position.

To begin the strategic planning review process, each member of the group will look at the strategic planning process for an assigned school and bring their findings to the next meeting. The members should be looking at the planning process itself, not the way the plan is written. Members should also

inquire on any software being utilized by the school to help in the planning process. The school assignments are:

- Kim Mullis – Wake Technical Community College
- Penny Sermons – Mount Olive College
- Erica Schatz – Wingate University
- Jay Anders – Valencia Community College
- Joy Landeck – Central Piedmont Community College
- Charles Gullette – Pitt County Community College
- Chet Jarman – Richmond Community College
- Sandy McFadden – Salt Lake Community College

At the end of the meeting, the group discussed possible dates for the next meeting. Kim Mullis will email the group with possible meeting dates and times.

The meeting was adjourned at 3:45.

Respectfully submitted,
Erica Schatz
Planning Council Secretary